

## MONYMUSK SCHOOL PARENT COUNCIL

AGM of Thursday 10th September 2015

### Welcome and Apologies

Present: Dave Quick, Matt Lewis, Annie Hudson, Tracey Phommavanh, Karen Noble, Aileen Strachan, Fiona Withey, Jan Watt, Jane Veitch, Naomi Stark

Apologies: Heather Murray, Peter Murray, Noreen Miller, Gillian Watt, Fiona Esson

### Election of Office Bearers

All existing office bearers stood down and all posts became vacant.

<u>Name</u>	<u>Position</u>	<u>Proposed by</u>	<u>Seconded by</u>
Matt Lewis	Chair	Dave Quick	Tracey Phommavanh
Tracey Phommavanh	Secretary	Dave Quick	Annie Hudson
Jan Watt	Treasurer	Dave Quick	Karen Noble

Fiona Withey offered to assist with the role of secretary

### Matters Arising from Previous Meeting

Tracey Phommavanh asked if a space could be found within the school for the Parent Council resources box (tea, coffee etc). Jane Veitch said she would pass this onto Gillian Watt on her return.

Tracey Phommavanh asked to clarify the situation with printing or photocopying parent council material in the school. Parent council could pay for the resources as appropriate. Jane Veitch agreed to ask the question and advise.

(Post meeting note: It was confirmed that minutes of Parent Council meetings are sent to the school electronically for distribution)

### School Notes

The school are trying to run as normal as possible during Gillian Watts' absence. Gillian has now had her operation and the children have created a video diary for her and cards to wish her a speedy recovery. Ruth McDonald, Head Teacher from Echt is available to staff and parents during this time.

Staffing : P 5 - 7 Laura Journe Monday to Thursday and Ester Gooch on Fridays  
P 1,2 Supply teachers Ms Warrender Monday to Wednesday and Mrs Davidson

Thursday and Friday and it is hoped that a new permanent class teacher will be available after the October holidays. P3,4 Jane Veitch and Mrs McDuff on a Wednesday until Ms Watt returns after October. Pupil numbers - 46.

Health week which is scheduled in the last week of the current term is being planned, parents will be invited to some of the events and the timetable of events will be communicated shortly. The reporting pilot is ongoing and a school show which is normally done bi annually will be going ahead in December.

ICT is the only visiting specialist this term.

Revamped Pupil groups focusing on all aspects of rights are taking place this term. Volunteers from the school community are assisting with these groups.

The school blog that was communicated to parents was discussed. It appears there are issue of access and no alerts are sent to highlight when new material is posted to the blog site. Jan Watt agreed to have a look at the blog being used to investigate the access issues and see if an alert is possible. If not, Jan may be able to advise a better blog platform for the school to use. Once this work has been done, the school will require to re advertise the existence of the blog.

Gillian Watt would normally submit a list of the required resources requiring parent council funds at the beginning of the school year, Jane Veitch will discuss with Gillian Watt on her return.

### Treasurer's Report

Treasurer's Report including Financial Statement, Certificate of Inspection etc. looked at.

We hold 2 accounts - the PTA account, which is no longer in use but still kept open with a balance of £29 and the Parent Council account, which holds the total of £3,788.51 - giving us a very healthy balance of £3,817.51. There has been a tremendous amount of work gone into making all our fundraising events possible, so a big thank-you to everyone who has helped in so many different ways.

It was agreed that the annual Sumdog subscription will be funded by the Parent Council.

## Fundraising Report

School Sweaters (various sizes) bearing the larger size school logo are available from Karen Noble at a reduced price. If anyone is interested, please contact Karen Noble.

## Events Planning

Beetle Drive was on the 4<sup>th</sup> September and was well attended. It was primarily a social event to allow parents to meet and engage with the school rather than a fundraiser although it did raise £110.

November and May - Bags To School

21<sup>st</sup> November 2015 - Monymusk School Christmas Fayre

Saturday 5<sup>th</sup> March 2016 Heartland Band at Monymusk Hall

May 2016 - Duck Race

Monymusk Muddy Run date tbc

Normally last Tue evening of Summer Term - Summer Fayre

The fundraising calendar for the year is agreed at the Parent Council meeting and the planning for fundraising events is normally done by a group of individuals who are interested and want to get involved. Normally these meetings take place in the Grant Arms and as with everything "many hands make light work" To communicate on fundraising meetings and general parent council business, it would be useful to have an up to date list of parent/carer email addresses. Jan Watt agreed to put this list together and will be in touch with parents/carers shortly. For data protection reasons, the Parent Council are unable to use the school list and require to maintain their own list of contact details.

Alison Beaton has offered to share her knowledge of past events to aid planning of future events.

The meeting to plan the School Xmas Fayre will take place in the Grant Arms on **Wednesday 28<sup>th</sup> October**. Anyone who is interested in helping to plan these events is extremely welcome and any of the parents who normally attend would be happy to talk about what happens at these informal meetings.

### Any Other Council Business

Once approved, these minutes will be posted on the parent noticeboard in school and on the Monymusk School Website at

[www.monymusk.aberdeenshire.sch.uk](http://www.monymusk.aberdeenshire.sch.uk)

The Parent Council agreed to send flowers to Gillian Watt on behalf of all parents/carers at Monymusk School to wish her a speedy recovery. Aileen Strachan to organise and Jane Veitch to deliver on Saturday 12<sup>th</sup> September.

### Dates of Future Meetings

**Tuesday 10<sup>th</sup> November 2015 at 7.15pm in Monymusk School. All Welcome**

Matt Lewis thanked the departing chair and Jane Veitch did a vote of thanks for the departing committee for all the good work that has been done.